

# Venue Hire Price List



# Venue high season

March, April, May, June, September, October, November, December

	<i>first day</i>	<i>additional use</i>	<i>move in / move out</i>
<b>Sala Teatro</b>	13'900.-	11'100.-	9'300.-
<b>3° Floor</b>			
<b>Sala 1</b>	2'500.-		1'250.-
<b>Sala 2</b>	650.-	<i>backoffice/catering 250.-</i>	325.-
<b>Sala 3</b>	850.-	<i>backoffice/catering 300.-</i>	425.-
<b>Sala 4</b>	800.-		400.-
<b>Foyer</b>			
<b>Atrio Sala 1</b>	150.-		
<b>Atrio Sala 3</b>	150.-		
<b>Hall</b>			
<b>PT</b>	2'000.-		1'000.-
<b>Mezzanino</b>	200.-		100.-
<b>1° Piano</b>	1'200.-		600.-
<b>Cloister</b>			
<b>Sala Refettorio</b>	650.-		325.-
<b>Sala Capitolare</b>	<i>Not rented alone. See Packages</i>	<i>backoffice/catering 100.-</i>	200.-
<b>Garden</b>	500.-		200.-
<b>Other Spaces</b>			
<b>Agorà</b>	1'200.-		600.-
<b>Piazza</b>	4'000.-		2'000.-

For events with particular requirements, LAC draws up a specific offer.

# Packages

high season

	<i>full day</i>	<i>move in / move out</i>
<b>Sala 1+2</b>	3'000.- <i>Atrio Sala 1 included</i>	1'500.-
<b>Sala 1+2+3</b>	3'800.- <i>Atrio Sala 1 and 3 included</i>	1'900.-
<b>Sala 1+2+3+4</b>	4'500.- <i>Atrio Sala 1 and 3 included</i>	2'250.-
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<b>Sala Refettorio + Sala Capitolare</b>	750.-	375.-
<b>Chiostro</b> <i>(Sala Refettorio + Sala Capitolare + Garden)</i>	1'150.-	575.-
<b>Chiostro + Sala 1</b>	3'500.-	1'750.-
<b>Chiostro + Sala 1+2</b>	4'150.-	2'075.-
<b>Chiostro + Sala 1+2+3</b>	4'950.-	2'475.-
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<b>Sala Teatro + Hall PT</b>	15'800.-	7'900.-
<b>Sala Teatro + Hall PT + Agorà</b>	17'000.-	8'500.-
<b>Sala Teatro + Hall PT + 1°Piano + Agorà</b>	18'000.- <i>Mezzanino included</i>	9'000.-

# Venue low season

July, August, January, February

	<i>first day</i>	<i>additional use</i>	<i>move in / move out</i>
<b>Sala Teatro</b>	11'900.-	9'100.-	7'300.-
<b>3° Floor</b>			
<b>Sala 1</b>	2'000.-		1'000.-
<b>Sala 2</b>	500.-	<i>backoffice/catering</i> 250.-	250.-
<b>Sala 3</b>	680.-	<i>backoffice/catering</i> 300.-	340.-
<b>Sala 4</b>	650.-		325.-
<b>Foyer</b>			
<b>Atrio Sala 1</b>	100.-		
<b>Atrio Sala 3</b>	100.-		
<b>Hall</b>			
<b>PT</b>	2'000.-		1'000.-
<b>Mezzanino</b>	200.-		100.-
<b>1° Piano</b>	1'200.-		600.-
<b>Cloister</b>			
<b>Sala Refettorio</b>	550.-		275.-
<b>Sala Capitolare</b>	<i>Not rented alone. See Packages</i>	<i>backoffice/catering</i> 100.-	50.-
<b>Garden</b>	500.-		200.-
<b>Other Spaces</b>			
<b>Agorà</b>	1'200.-		600.-
<b>Piazza</b>	4'000.-		2'000.-

For events with particular requirements, LAC draws up a specific offer.  
For weddings the high season price list is applied.

# Packages

low season

	<i>full day</i>	<i>move in / move out</i>
<b>Sala 1+2</b>	2'500.- <i>Atrio Sala 1 included</i>	1'250.-
<b>Sala 1+2+3</b>	3'100.- <i>Atrio Sala 1 and 3 included</i>	1'550.-
<b>Sala 1+2+3+4</b>	3'650.- <i>Atrio Sala 1 and 3 included</i>	1'825.-
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<b>Sala Refettorio + Sala Capitolare</b>	650.-	325.-
<b>Chiostro</b> <i>(Sala Refettorio + Sala Capitolare + Garden)</i>	1'000.-	500.-
<b>Chiostro + Sala 1</b>	3'000.-	1'500.-
<b>Chiostro + Sala 1+2</b>	3'500.-	1'750.-
<b>Chiostro + Sala 1+2+3</b>	4'100.-	2'050.-
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<b>Sala Teatro + Hall PT</b>	13'800.-	6'900.-
<b>Sala Teatro + Hall PT + Agorà</b>	15'000.-	7'500.-
<b>Sala Teatro + Hall PT + 1°Piano + Agorà</b>	16'000.- <i>Mezzanino included</i>	8'000.-

# Technique

## Sala 1

### Package A

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audio	4x microphones 4x speakers 1x digital mixer	300.-
<b>total</b>		<b>300.-</b>

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### Package A+

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audio	4x additional microphones	200.-
<b>total</b>		<b>200.-</b>

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### Package B

		<i>half day</i>	<i>full day</i>
audio	4x microphones 4x speakers 1x digital mixer	300.-	300.-
video	2x TV HD 75"	300.-	300.-
technician	1x	250.-	400.-
<b>total</b>		<b>850.-</b>	<b>1'000.-</b>

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### Package C

		<i>half day</i>	<i>full day</i>
audio	4x microphones 4x speakers 1x digital mixer	300.-	300.-
video	1x beamer & projection 3.5x2m	600.-	600.-
technician	1x	250.-	400.-
<b>total</b>		<b>1'150.-</b>	<b>1'300.-</b>

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### Package D

		<i>half day</i>	<i>full day</i>
audio	4x microphones 4x speakers 1x digital mixer	300.-	300.-
video	1x beamer & projection 3.5x2m 2x TV HD 75"	900.-	900.-
technician	1x	250.-	400.-
<b>total</b>		<b>1'450.-</b>	<b>1'600.-</b>

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# Technique

## Sala 2

### Package A

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audio	2x microphones 2x speakers 1x analog mixer	200.-
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<b>total</b>		<b>200.-</b>
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### Package B

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audio	2x microphones 2x speakers 1x analog mixer	200.-
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video	1x TV HD 75"	150.-
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<b>total</b>		<b>350.-</b>
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## Sala 3

### Package A

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audio	4x microphones 2x speakers 1x analog mixer	200.-
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<b>total</b>		<b>200.-</b>
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### Package B

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audio	4x microphones 2x speakers 1x analog mixer	200.-
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video	1x TV HD 75"	150.-
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<b>total</b>		<b>350.-</b>
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# Technique

## Sala 4

### Package A

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audio	2x microphones 2x speakers 1x digital mixer	250.-
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**total** **250.-**

### Package B

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		<i>half day</i>	<i>full day</i>
audio	2x microphones 2x speakers 1x digital mixer	250.-	250.-
video	1x beamer & projection 5.6x5m	500.-	500.-
technician	1x	250.-	400.-
<b>total</b>		<b>1'000.-</b>	<b>1'150.-</b>

## Hall PT

### Package A

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audio	2x microphones 2x speakers 1x digital Mixer	250.-
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**total** **250.-**

### Package B

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audio	2x microphones 2x speakers 1x digital mixer	
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video	1x Ledwall	
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technician	1x	
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**total** **1'400.-**

# Materials and services on request

## **Technical material**

1x microphoned lectern with 16:9 screen	200.–
1x microphoned lectern	100.–
1x plexyglass lectern	50.–
1x portable laptop	50.–
1x pointer	20.–
1x speakers' monitor	50.–
1x speaker with microphone	200.–
6x Par Led RGB WW (max. 12)	120.–
8x Light tube Led RGB WW	240.–
Audio recording (MP3 or WAV) without editing	100.–

## **Stage**

small (2 platforms 1x2m)	50.–
medium (4 platforms 1x2m)	100.–
large (8 platforms 1x2m)	200.–

## **Furniture**

1x standing table (max. 15)	25.–
1x conference black tablecloth (max. 5)	20.–
1x black lounge chair (max. 6)	30.–
1x flipchart (max. 4)	20.–

## **Piano\***

Steinway B211	600.–	<i>Hall</i>
Steinway D274	800.–	<i>Sala Teatro</i>
Steinway S155	<i>included in Sala 4 rental fee</i>	
Tuning	250.–	<i>mandatory service</i>

\*upon request and on subject to availability

# Materials and services on request

## Services

	<i>hourly fee</i>	
event management service	50.–	<i>First two site visit included in the rental fee</i>
wardrobe service	41.–	
hostess service	41.–	
coordinator service	43.–	<i>Mandatory service from 6 pm till 11 am and on the weekend (first two hours included in the rental fee)</i>

	<i>daily fee</i>	<i>night fee</i>	<i>holiday fee</i>
surveillance service	54.–	67.50	81.–
cleaning	40.–	51.–	80.–
custody service	75.–	93.75	112.50

	<i>hourly fee</i>	<i>half day</i>	<i>full day</i>
technician	90.–	250.–	400.–

Sparkling or Natural Water, PET bottle 0.5 LT	2.– chf/pz
Sparkling or Natural Water, glass bottle, 0.50 LT	3.50 chf/pz
Sparkling or Natural Water, glass bottle, 0.33 LT	2.50 chf/pz
Sparkling or Natural Water, glass bottle, 0.66 LT	3.00 chf/pz
Sparkling or Natural Water, glass bottle, 1 LT	4.– chf/pz

### **Catering**

The LAC offers catering services with the partner Luini6 from the company Easydiet. Luini 6 pays the LAC a commission of 3.5% on the total amount of the invoice for every catering operation performed. This percentage is already included in the invoice submitted to the client.

Should the client wish to engage a different catering company, this is possible and the LAC asks the 3.5% commission on the total amount of the offer, VAT excluded. At the end of the event LAC will purchase the commission to the catering company.

For more information please see the General Conditions, art. 9 .

### **Wi-Fi**

On request, LAC makes available, free of charge, a private wireless network for the duration of the event. The organiser will be provided with access details which they communicate to their guests. It is possible to request a personalized Wi-Fi LAN for chf 300.- .

### **Parking**

With a surface area of 2400 m<sup>2</sup>, the garage under Piazza Luini has 236 paid parking places on three floors. LAC charges a daily fee on favourable terms (CHF 15.-/per person VAT included). It is not possible to book parking spaces.

### **Commercial exhibitions**

Upon availability, it is possible to exhibit cars in LAC square only in conjunction with events taking place within the LAC itself. Cost per car/day chf 1000.- .

### **Room delivery**

- The rooms are delivered two hours before the event.

### **Video and electricity hookups**

- Video connections are HDMI, other connector types are not supported.
- The halls have Type13 (CH) electrical connections.

### **Use of external technical services**

- Technical set ups not included in the packages are delegated to external services.
- The material provided by the external service is managed by the personnel of the external service.
- The external should use the monitors in the room, compatibly with the customer's needs.
- Technical requests must be defined at least 15 working days before the event.
- The LAC technical coordinator defines, in agreement with the customer, the need for a technician to be present during the event.
- Porterage and the adaptation of any type of video or audio file are excluded from the duties of the LAC technicians